



Tree Permit Application Form

This Application Form is to be completed in full by a Wilmington resident who wishes to plant, remove, or alter a tree that is located on the City right-of-way, adjacent to their property.

Once the Application Form has been completed by the resident, please give it to the Code Enforcement/Building and Zoning Department so that it can be date stamped and submitted to the Wilmington Tree Commission for processing. The resident will be notified (in a timely manner), by the Wilmington Tree Commission whether the application has been approved or denied.

Last Name: _____ First Name; _____

Address: _____ Phone: () _____

The Applicant wishes to perform the following action on the City Right of Way:

Plant a tree at the Applicant's cost (according to the attached "Approved City Tree Listing and Planting Plan").
Indicate the tree species to be planted: _____

Remove a tree at the Applicant's cost.
Indicate the reason for removal: _____
Indicate the licensed and insured company that will be removing the tree: _____

Prune branches at the Applicant's cost.
Indicate the reason for pruning: _____
Indicate the number of branches to be removed: _____
Indicate the licensed and insured company with certified arborist that will be removing the tree: _____

(NOTE: Liability will be the Applicant's responsibility.)

Please use the back of this form to draw the location of the work to be performed on the City Right of Way that borders your property.

This section is to be completed by the Wilmington Tree Commission

Date Application was received: _____ Is the Application Approved or Denied? _____

If denied, reason: _____

Will O.U.P.S. be contacted 1-800-362-2764 to mark the area? If so when: _____

Signatures: _____
President of the Wilmington Tree Commission Secretary of the Wilmington Tree Commission

Date the Applicant was notified of the status of their request: _____



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Draw the outline of the City Right of Way where the work is to be performed, including street names, buildings, trees, obstacles and dimensions.

A large, empty rectangular box with a thin black border, intended for drawing the City Right of Way. The box is light gray and contains a single, large, black, sans-serif letter "N" centered near the top edge.